

CHELTENHAM TOWNSHIP COMMISSIONER REQUIREMENTS & RESPONSIBILITIES

Overview: A Cheltenham Township Commissioner plays a significant role in shaping the policies and direction of municipal operations. The position involves a collaborative approach to governance, working closely with the other six commissioners, staff, and the public to address the needs and concerns of the community. Through thoughtful deliberation and decision-making, a Township Commissioner helps to ensure the effective delivery of services and the sustainable development of the township. Balancing the diverse interests of residents and stakeholders, this role is instrumental in fostering a thriving, inclusive, and well-managed community.

Eligibility requirements: To qualify for election a candidate must meet the following requirements:

- Be a citizen of the United States
- Been a resident of the township for a continuous period of at least two (2) years, and of the ward he/she represents for a continuous period of at least one (1) year, immediately prior to the date on which his/her term commences.
- *Be a registered Democrat* (Only applies for candidates seeking endorsement by The Cheltenham Democratic Committee)
- *Obtain nominating petition signatures from 10 Democratic voters who reside in Cheltenham* (Only applies for candidates seeking endorsement by The Cheltenham Democratic Committee)

Township Commissioner Job Duties and Responsibilities

- Develop and implement public policies and ordinances that address township needs, ensuring compliance with state and federal laws.
- Oversee the township's budget, including the allocation of funds to various departments and projects, and ensure fiscal responsibility.
- Represent the township at official functions, public events, and meetings with other governmental entities and community organizations.
- Annually evaluating the township manager.
- Respond to constituents' inquiries and concerns, providing information and resolving issues related to township services and policies.
- Approve negotiated contracts and agreements with external vendors, service providers, and other governmental agencies on behalf of the township.
- Lead and participate in township committee and commissioner meetings, setting agendas, discussing items of public interest, and voting on legislative actions.
- Initiate and support economic development projects to attract businesses, create jobs, and stimulate growth within the township.
- Review and approve planning and zoning decisions, ensuring they align with the township's long-term development goals and community standards.

Term: 4 years